



**PUSAT PENGAJIAN SISWAZAH, FAKULTI SAINS GUNAAN  
PENAMAAN PEMERIKSA TESIS (VIVA) PELAJAR PASCASISWAZAH FSG**

**Nama Penyelia** : \_\_\_\_\_

**Nama Pelajar** : \_\_\_\_\_

**Program** : \_\_\_\_\_

**No. Pelajar** : \_\_\_\_\_

Sila tanda (√) di petak berkenaan setelah borang dilengkapkan dengan sempurna dan ianya disertakan.

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | a. PENAMAAN PEMERIKSA TESIS MEMENUHI KRITERIA YANG DISYARATKAN              |
| <input type="checkbox"/> | b. BORANG LANTIKAN PEMERISKA DALAM/LUAR (IGS/RSCH/EXAMINER/2013[1])         |
| <input type="checkbox"/> | c. BORANG DEKLARASI PENYELIA – LANTIKAN PEMERKSA (IGS/RSCH/SPVSOR/2013)     |
| <input type="checkbox"/> | d. BORANG BIODATA CADANGAN <b>PEMERIKSA DALAM</b> (IGS/RSCH/EXAM/2013[2])   |
| <input type="checkbox"/> | e. BORANG PENERIMAAN SEBAGAI <b>PEMERIKSA DALAM</b> (IGS/RSCH/EXAM/2013[3]) |
| <input type="checkbox"/> | f. COMPREHENSIVE CURICULUM VITAE (CV) <b>PEMERIKSA DALAM</b>                |
| <input type="checkbox"/> | g. BORANG BIODATA CADANGAN <b>PEMERIKSA LUAR</b> (IGS/RSCH/EXAM/2013[2])    |
| <input type="checkbox"/> | h. BORANG PENERIMAAN SEABGAI <b>PEMERIKSA LUAR</b> (IGS/RSCH/EXAM/2013[3])  |
| <input type="checkbox"/> | i. COMPREHENSIVE CURICULUM VITAE (CV) <b>PEMERIKSA LUAR</b>                 |

Dengan ini saya mengesahkan semua dokumen seperti yang dinyatakan di atas disertakan.


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Tandatangan Penyelia dan Cop Rasmi

Tarikh :

## GUIDELINES FOR THE APPOINTMENT OF EXAMINERS OF DOCTORAL AND MASTERS THESIS

NO.	CRITERIA	REFERENCES
1.	<p><b>An examiner must have a minimum qualification of no less than the supervisor.</b></p> <p>Where an examiner is without the required qualification, the appointment is subjected to the approval of the Higher Education Provider (HEP) Senate.</p>	2012 MQA Standards : Masters dan Doctoral Degree by Research
2.	<p><b>Masters degree by research</b> The masters dissertation must be examined by at least two examiners, one of whom is an external examiner.</p> <p><b>Doctoral degree by research</b> For PhD, including PhD by published work, the thesis must be examined by at least three examiners, two of whom are external examiners.</p>	2012 MQA Standards : Masters dan Doctoral Degree by Research
3.	<p><b>Internal examiner for research programme</b> Field experts from the University who are appointed to examine and evaluate students' thesis. If there is no qualified internal examiner, all examiners may come from other institutions.</p> <p><b>External examiner for research programme</b> Field experts from outside the University who are appointed to examine and evaluate students' thesis.</p>	IPSi Academic Rules and Regulations / IPSi Process and Procedure (2009)
4.	<b>The examiner should not be a postgraduate student at any institution.</b>	IPSi Process and Procedure (2009)
5.	<b>An external examiner for Doctoral thesis must be appointed from the overseas.</b>	IPSi Academic Rules and Regulations / Vice Chancellor's 2012 Resolution (LAPS Bil. 19/2011)
6.	<b>An examiner should not be appointed to examine two or more theses of students under the same supervisor at a time.</b>	MPS bil. 10/2014
7.	<p><b>An examiner must have proven and have substantial academic and professional knowledge/expertise and experience (in terms of teaching/research/consultation) in/or related to the discipline of the research area.</b></p> <p>i. Examiner for a Doctorate student should have a Doctoral degree or equivalent academic and/or professional credentials, expertise and experience in the research discipline, inter-disciplinary or trans-disciplinary</p> <p>ii. Examiner for a Master student should have at least Master degree or equivalent academic and/or professional credentials, expertise and experience in the research discipline, inter-disciplinary or trans-disciplinary.</p> <p>iii. External examiner for Doctoral thesis must have extensive experience in the relevant field, experience in the Doctoral supervision and have examined at least one (1) Doctoral thesis.</p>	<p>IPSi Process and Procedure (2009)</p> <p style="font-size: 3em; vertical-align: middle;">}</p> <p style="vertical-align: middle;">MPS Bil. 9/2013</p>

**GUIDELINES FOR THE APPOINTMENT OF EXAMINERS OF DOCTORAL AND MASTERS THESIS**

	<ul style="list-style-type: none"> <li>iv. Internal examiner for Doctoral thesis must have experience in the relevant field, experience in the Doctoral supervision and have examined at least one (1) Masters thesis.</li> <li>v. External examiner for Masters thesis must have extensive in the relevent field and/or have examined at least one (1) Master thesis.</li> <li>vi. Internal examiner for Masters thesis must have experience in the relevant field.</li> </ul>	<p align="center">  </p> <p align="center">MPS Bil. 9/2013</p>
<p>8.</p>	<p><b>All examiners should be independent of the student and the student's work</b></p> <p>In order to avoid questions of ethical issues being raised and to ensure impartiality and independent judgment, an examiner should not:</p> <ul style="list-style-type: none"> <li>i. provide the student with any formal guidance in respect of the content or structure of the thesis.</li> <li>ii. be the student's collaborator in the research activity or co-author of publications relating to the thesis.</li> <li>iii. be a close family (spouse, parents, children and siblings) members of the student or of any of the supervisors.</li> <li>iv. be the assessor for the conversion from a student's Master to a Doctoral programme.</li> <li>v. have graduated less than two (2) years under the same supervisor of the thesis to be examined.</li> </ul>	<p>IPSis Process and Procedure (2009)</p> <p align="center">MPS Bil. 5/2013</p>



**CADANGAN PELANTIKAN PEMERIKSA TESIS LUAR DAN DALAM OLEH JAWATANKUASA AKADEMIK PENGAJIAN SISWAZAH**

**FAKULTI: SAINS GUNAAN**

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No.	Pemeriksa Dalam	Pemeriksa Luar 1	Pemeriksa Luar 2 (UTK PELAJAR PHD SAHAJA)	Nama Pelajar	Program	No Pelajar	Tajuk Tesis
1.	NAMA: NO. PEKERJA :  ALAMAT LENGKAP DALAM BAHASA MELAYU :  JAWATAN DALAM BAHASA MELAYU:  NO. TEL PEJ: NO. FAKS : NO. HP : EMAIL : BIDANG PENGAJIAN:	NAMA:  ALAMAT LENGKAP DALAM BAHASA MELAYU :  JAWATAN DALAM BAHASA MELAYU :  NO. TEL PEJ: NO. FAKS : NO. HP : EMAIL : BIDANG PENGAJIAN:	NAMA:  ALAMAT LENGKAP DALAM BAHASA MELAYU KECUALI ALAMAT LUAR NEGARA :  JAWATAN :  NO. TEL PEJ: NO. FAKS : NO. HP : EMAIL : BIDANG PENGAJIAN:				

Disediakan oleh :

.....  
**Cop & Tandatangan**  
**Ketua Pusat Pengajian Siswazah Fakulti**

Disahkan oleh :

.....  
**Cop & Tandatangan**  
**Dekan Fakulti**



### BAHAGIAN I: MAKLUMAT AM

PART I: GENERAL INFORMATION

<b>Nama Penyelia</b> <i>Supervisor's Name</i>	:	_____
<b>Nama Penyelia Bersama 1</b>	:	_____
<b>Nama Penyelia Bersama 2</b>	:	_____
<b>Nama Pelajar</b> <i>Student's Name</i>	:	_____
<b>No Pelajar</b> <i>Student's ID No.</i>	:	_____
<b>Kod Program</b> <i>Programme Code</i>	:	_____
<b>Nama Pemeriksa Dalam</b> <i>Internal Examiner's Name</i>	:	_____
<b>Nama Pemeriksa Luar 1</b> <i>1<sup>st</sup> External Examiner's Name</i>	:	_____
<b>Nama Pemeriksa Luar 2</b> <i>2<sup>nd</sup> External Examiner's Name 2</i>	:	_____

### BAHAGIAN II: DEKLARASI - PEMERIKSA DALAM

PART II: DECLARATION – INTERNAL EXAMINER

Saya mengesahkan **Pemeriksa Dalam** kepada pelajar di atas:  
I confirm that the **Internal Examiner** for the above student:

1)  **ADA** hubungan keluarga dengan saya.  
*HAS family relationship with me.*

**TIADA** hubungan keluarga dengan saya.  
*HAS NO family relationship with me.*

Beliau adalah:  
He/She is:

2)  **BUKAN** bekas pelajar pascasiswazah di bawah penyeliaan saya.  
*NOT ex postgraduate student under my supervision.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan baru bergraduat kurang dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated less than TWO (2) years.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan sudah bergraduat lebih dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated more than TWO (2) years.*

Beliau juga:  
He/She is also:

3)  **ADA** terlibat dan mempunyai kepentingan dengan kajian tesis yang akan dinilai.  
*INVOLVED and has interest in the thesis to be evaluated.*

**TIDAK** terlibat dan **TIDAK** mempunyai kepentingan dengan kajian tesis yang dinilai.  
*NOT INVOLVED and has no interest in the thesis to be evaluated.*

### BAHAGIAN III: DEKLARASI - PEMERIKSA LUAR 1

PART III: DECLARATION – 1<sup>st</sup> EXTERNAL EXAMINER

Saya mengesahkan **Pemeriksa Dalam** kepada pelajar di atas:

*I confirm that the **Internal Examiner** for the above student:*

1)  **ADA** hubungan keluarga dengan saya.  
*HAS family relationship with me.*

**TIADA** hubungan keluarga dengan saya.  
*HAS NO family relationship with me.*

Beliau adalah:

*He/She is:*

2)  **BUKAN** bekas pelajar pascasiswazah di bawah penyeliaan saya.  
*NOT ex postgraduate student under my supervision.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan baru bergraduat kurang dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated less than **TWO (2)** years.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan sudah bergraduat lebih dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated more than **TWO (2)** years.*

Beliau juga:

*He/She is also:*

3)  **ADA** terlibat dan mempunyai kepentingan dengan kajian tesis yang akan dinilai.  
*INVOLVED and has interest in the thesis to be evaluated.*

**TIDAK** terlibat dan **TIDAK** mempunyai kepentingan dengan kajian tesis yang dinilai.  
*NOT INVOLVED and has no interest in the thesis to be evaluated.*

### BAHAGIAN IV: DEKLARASI - PEMERIKSA LUAR 2

PART IV: DECLARATION – 2<sup>nd</sup> EXTERNAL EXAMINER

Saya mengesahkan **Pemeriksa Dalam** kepada pelajar di atas:

*I confirm that the **Internal Examiner** for the above student:*

1)  **ADA** hubungan keluarga dengan saya.  
*HAS family relationship with me.*

**TIADA** hubungan keluarga dengan saya.  
*HAS NO family relationship with me.*

Beliau adalah:

*He/She is:*

2)  **BUKAN** bekas pelajar pascasiswazah di bawah penyeliaan saya.  
*NOT ex postgraduate student under my supervision.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan baru bergraduat kurang dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated less than **TWO (2)** years.*

**BEKAS** pelajar pascasiswazah di bawah penyeliaan saya dan sudah bergraduat lebih dari **DUA (2)** tahun.  
*EX postgraduate student under my supervision who has graduated more than **TWO (2)** years.*

Beliau juga:

*He/She is also:*

3)  **ADA** terlibat dan mempunyai kepentingan dengan kajian tesis yang akan dinilai.  
*INVOLVED and has interest in the thesis to be evaluated.*

**TIDAK** terlibat dan **TIDAK** mempunyai kepentingan dengan kajian tesis yang dinilai.  
*NOT INVOLVED and has no interest in the thesis to be evaluated.*

.....  
**Tandatangan dan Cop Rasmi Penyelia**  
*Supervisor's Signature and Stamp*

.....  
**Tarikh**  
*Date*



Saya bersetuju untuk dilantik sebagai Pemeriksa kepada pelajar di bawah ini. Saya juga mengesahkan bahawa (sila tanda pada kotak yang berkenaan):

- saya **ADA** hubungan keluarga/kerja/peribadi dengan pelajar ini.  
 saya **TIADA** hubungan keluarga/kerja/peribadi dengan pelajar ini.

Nama Pelajar : \_\_\_\_\_

Nama Pemeriksa : \_\_\_\_\_

Jawatan : \_\_\_\_\_

No. Pekerja (untuk staf UiTM sahaja) :

Institusi : \_\_\_\_\_

Alamat Surat Menyurat : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

No. Telefon (Pejabat) :     -         No. Telefon (Bimbit) :     -

No. Faks :     -         Alamat E-mel : \_\_\_\_\_

No. Kad Pengenalan / No. Pasport :

Nama Bank : \_\_\_\_\_

No. Akaun Bank : \_\_\_\_\_

.....  
Tandatangan

.....  
Tarikh

**Institut Pengajian Siswazah (IPSiS)**  
**Institute of Graduate Studies (IGS)**  
Level 4, Bangunan Sarjana  
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Coursework :+603-5544 8325  
Research :+603-5544 8347 / 55438458  
Fax :+603 5544  
Email: ipsis@uitm.edu.my

**MAKLUMAT PEMERIKSA YANG DICADANGKAN**  
**DATA OF PROPOSED EXAMINER**

1.	<b>Nama</b> <i>Name</i>			
2.	<b>Tarikh Lahir</b> <i>Date of Birth</i>			
3.	<b>Jawatan</b> <i>Designation</i>			
4.	<b>Alamat</b> <i>Address</i>			
5.	<b>No. Talipon</b> <i>Telephone No.</i>			
6.	<b>No. Fax</b> <i>Fax No.</i>			
7.	<b>E-mel</b> <i>E-mail</i>			
8.	<b>Bidang Kepakaran</b> <i>Field of Specialization</i>			
9.	<b>Kelayakan Akademik</b> <i>Academic Qualifications</i>			
10.	<b>Bilangan Penyeliaan Pelajar Pascasiswazah</b> <i>Number of Postgraduate Students Supervised</i>		<b>Kedoktoran</b> <i>PhD</i>	<b>Sarjana</b> <i>Masters</i>
		<b>Tamat</b> <i>Completed</i>		
		<b>Penyeliaan Sekarang</b> <i>Currently Supervising</i>		
11.	<b>Bilangan Tesis yang telah diperiksa</b> <i>Number of Theses Examined</i>	<b>Tesis Kedoktoran</b> <i>PhD Thesis</i>		<b>Tesis Sarjana</b> <i>Masters Thesis</i>
12.	<b>Bilangan Penerbitan</b> <i>Number of Publications</i>	<b>Jurnal Berwasit</b> <i>Refereed Journals</i>	<b>Prosiding</b> <i>Proceedings</i>	<b>Buku Karya Asal / Terjemahan</b> <i>Books</i>
13.	<b>Bilangan Projek Penyelidikan</b> <i>Number of Research Projects</i>	<b>Tamat</b> <i>Completed</i>		<b>Dalam Proses</b> <i>Ongoing</i>
14.	<b>Pencapaian (Terpilih)</b> <i>Achievements (Selected)</i>			
15.	<b>Pernah dilantik sebagai pemeriksa tesis UiTM?</b> <i>Have you been appointed as a UiTM thesis examiner?</i>	<b>Ya / Yes</b>		<b>Tidak / No</b>